

**COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT DIVISION
CULTURAL COMPETENCY COMMITTEE MEETING**

Date: November 14, 2012

Present: Ann Lee (Long Beach/South Bay Geo Int), Anna Perne (WET Division), Don Gonzales (Prog. Rev.), James Randall (CCC Co-Chair), Luis Escalante (WET Division), Lupe Ayala (CCC Co-Chair), Mark Borkheim (QI, CC), Sandra Chang Ptasinski (QI), Trudy Washington (QI/CC)

Agenda Items	Comments/Discussion/Recommendations/Conclusions	Action Item	Person(s) Responsible
Welcome & Introductions	Attendee introductions		
Review of Minutes	October 10, 2012 minutes reviewed and approved.		o Co-Chairs
ESM Update	<ul style="list-style-type: none"> CC Summit registration is now closed. CCC will be represented by Kumar Menon, Lisha Singleton, Ann Lee and Sandra Chang Ptasinski as ESM. Exhibit table will be covered by Jaime Renteria, SA 3 O&E Coordinator and Ann Lee from SA 8 Administration. The State System Review for LACDMH has been scheduled to start the week of February 11th, 2013 and end the week of February 25th. Cultural Competency has a salient role in Section 1: Access. Examples of questions were provided. 	<ul style="list-style-type: none"> Section 1: Access of the State System Review Protocol will be e-mailed to CCC per their request. 	o Sandra Chang Ptasinski
Cultural Competence Advisory Committee	<ul style="list-style-type: none"> Representative not present. 		o Adrienne Hammet

(CCAC) Update			
Workgroup Reports	<p>E-news Column (objective 2)</p> <ul style="list-style-type: none"> The e-news article on The Dymally-Alatorre Bilingual Services Act was published. The next e-news article on CCC Co-chairs, has been located. Article was written by Lupe Ayala and Jim Randall, and is scheduled for CCC review in January 2013. <p>Face to Face Interpretation (objective 3) and Review Revision of Policies (objective 4)</p> <ul style="list-style-type: none"> CCC reviewed the Language Translation Services P&P draft presented by the Cultural Competency Unit. Committee did not make any changes to draft. CCC was informed that feedback on revisions submitted for P&P 602.1 – Bilingual Bonus and P&P 202.21 – Language Interpreters has not yet been received from the Compliance Program Audit Services Bureau. 	<ul style="list-style-type: none"> Article will be presented to the CCC for review. Draft will be presented to QID District Chief for review before it is forwarded to the Compliance Program Audit Services Bureau. 	<ul style="list-style-type: none"> Leticia Ximenez Sandra Chang Ptasinski
Annual Meeting	<ul style="list-style-type: none"> Scheduled for December 12, 2012. The main purpose of the annual meeting is to determine areas of organizational cultural competency that the CCC will target for CY 2013. Each Workgroup's lead person will present a summary of accomplishments. 	<ul style="list-style-type: none"> Workgroup presentations: <ul style="list-style-type: none"> E-news Training Evaluations Review & Revisions of P&P's 	<ul style="list-style-type: none"> CCC Leticia Ximenez Lisha Singleton & Anna Perne Sandra Chang Ptasinski

	<ul style="list-style-type: none"> At present, the list of potential workgroups includes: <ol style="list-style-type: none"> 1. CCC membership 2. California Reducing Disparities Project 3. 2008 CC Organizational Assessment 4. Cultural relevance of LACDMH Evidence-Based Practices. 5. Reducing criminalization 6. Trainings/presentations for CCC Co-chairs will contact CCC members to invite them to the annual retreat. Due to conference room maximum capacity (25 persons), CCC advised co-chairs to focus on inviting CCC members vs. new comers. Annual meeting will take place at 695 S. Vermont, 5th floor, Glass conference room. 	<ul style="list-style-type: none"> CCC distribution list will be forwarded to Co-chairs 	<ul style="list-style-type: none"> Sandra Chang Ptasinski
Next meeting	<ul style="list-style-type: none"> Wednesday, December 12, 2012 12:30 pm to 3:30pm 695 S. Vermont Ave., 15th Floor Glass Conference Room. 		

Respectfully Submitted,